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**SHELBY CITY SCHOOLS**

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***Office of the Superintendent of Schools***

**BOARD OF EDUCATION MEETING**

**Shelby Sr. High School**

**1 Whippet Way, Lecture Hall**

**Shelby, OH 44875**

**November 25, 2019 ~ 7:00 P.M.**

**AGENDA**

***Board of Education***

Mr. Scott Rose, President  
Mr. Mark Fisher, Vice President  
Mr. Randy Broderick  
Mrs. Lynn Friebel  
Mrs. Lorie White

***Superintendent of Schools***

Mr. Tim Tarvin

***Treasurer***

Mrs. Barbara Donohue

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**1. Call Meeting to Order**

***Scott Rose***

- 1.1. Pledge of Allegiance
- 1.2. Roll Call
- 1.3. The Shelby City Schools will be a place:
  - where all students are ***proud*** to attend
  - where the staff is ***proud*** to work
  - where parents are ***proud*** to send their children
  - that the community is ***proud*** to support

**2. Public Concerns/Acceptance of Agenda**

(In accordance with Board Policy "BDDH")

Anyone wishing to address the Shelby City Board of Education on school matters may do so by being recognized by the chairperson. Persons are requested to identify themselves and give their address before speaking. A maximum of thirty minutes is established for public input. If there are several speakers, each one should be concise and limit remarks to 3 minutes.

**2.1. Recognize visitors**

- 2.1.1. If you wish to comment on any agenda item, notify the president at this time. You will then be given an opportunity to speak on the item during discussion.

2.1.2. If you wish to comment or make suggestions on items that are not on the agenda, this is the time to notify the president. He will assign a time, now or later on in the agenda, for discussion.

2.2. Additions or corrections to the agenda

**Barbara Donohue**

### **3. Approve Minutes and Financial Reports**

A motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the Treasurer's recommendations for the following items:

3.1. Approving the minutes of the October 28, 2019 Regular Board Meeting and the November 13, 2019 Special Board Meeting

Exhibit #1

3.2. Approving Financial Reports for October 2019

Exhibit #2

3.3. Approve Five Year Forecast and Assumptions

Exhibit #3

3.4. Donations and grants, accepting with thanks the following:

3.4.1. Donation in the amount of \$1,100 from the Shelby Alumni Association to Shelby High School for Calculators

3.4.2. Grant in the amount of \$1,965 from the Shelby Foundation to Dowds and Auburn Elementary Schools Safety Around Water Program

3.4.3. Donation in the amount of \$680 from the Shelby Rotary Club for Special Education Christmas parties

Vote: Mrs. Friebel\_\_\_\_\_, Mr. Rose\_\_\_\_\_,  
Mr. Fisher\_\_\_\_\_, Mr. Broderick\_\_\_\_\_,  
Mrs. White\_\_\_\_\_.

### **4. Superintendent's Report**

**Tim Tarvin**

4.1. Curriculum Update

*Paul Walker*

### **5. Personnel**

A motion by \_\_\_\_\_, and seconded by \_\_\_\_\_ to approve the Superintendent's recommendations for the following items:

5.1. Accepting the resignations for retirement purposes of the following classified staff members, effective December 31, 2019:

- 5.1.1. Valarie Heydinger, Aide and Crossing Guard at Dowds Elementary School and Crossing Guard at Auburn Elementary School. Mrs. Heydinger is retiring with 16 years experience, all at Shelby City Schools.
- 5.1.2. Ronald Smith, Head Custodian at Shelby High School. Mr. Smith is retiring with 25 years experience, all at Shelby City Schools.
- 5.2. Accepting the resignation of Scott Milliron, Server at Russell, effective 11/8/2019. Mr. Milliron is still employed by the district as a bus driver.
- 5.3. Adjusting the position worked for Jessica Albert, changing from 3 hour Server to 3 hour Cashier / Cook at Shelby Middle School, Step 4, effective 11/18/2019, salary according to schedule.
- 5.3.1. Adjusting Kelly Christy from 2.5 hour Server at Shelby Middle School to 3 hour per day Server at Shelby Middle School, Step 8, effective 11/18/2019. Salary according to schedule.
- 5.4. Employing the following classified staff members, salary according to schedule:
  - 5.4.1. Jessica Parmer, Special Education Aide at Auburn Elementary School, 186 day position, 6 hours per day, 4 years experience, Step 4, effective November 11, 2019.
  - 5.4.2. Kimberly Hatfield, Cashier/Cook at St. Mary's, 186 day position, 3.5 hours per day, 0 experience, Step 0, effective 11/4/2019.
  - 5.4.3. Nathon Loney, Special Education Aide at Shelby High School, 186 day position, 6 hours per day, 0 experience, Step 0. Effective upon completion of requirements and ODE certification as an ESEA Highly Qualified Educational Aide.
  - 5.4.4. Jillian West, Server at Shelby Middle School, 2.5 hours per day, 186 day position, Step 0. Effective 11/19/2019.
- 5.5. Approving Erin Howarth, Assistant to the Psychologist, for up to two additional hours per day for the 2019-2020 school year, to be paid at the curriculum rate.

- 5.6. Placing the following names on the substitute lists for the 2019-2020 school year, salary according to schedule:

NOCESC List dated 11/22/2019 Exhibit #4

**Certified:**

Taylor Yetzer, Multi-Age PK-12 Substitute, General Substitute  
 Scott Carrier\* \*\*  
 Nicole Chambers, Multi-Age PK-12 Substitute, General Substitute

**Classified:**

Jeanine Clark, Food Service  
 Rachel Kastran, Bus Driver  
 Nathon Loney, Educational Aide  
 \*Pending FBI/BCI background check  
 \*\*Pending ODE Licensure

- 5.7. Extending the following supplemental contract for the 2019-2020 school year:

Name	Supplemental Contact	Index	Exp
Kelsey Felgner*	4th Gr. Academic Comp. Advisor	.02	0

(\*replaces Kelly Kuhn)

- 5.8. Adopting the following resolution:

WHEREAS, this Board has posted the position of:  
 Asst. 7th/8th Wrestling Coach

as being available to certified employees of this district and no such employees who are satisfactory to the Board have applied for this position, and

WHEREAS, this Board has advertised the position as being available to certified individuals not employed by this district and no such individuals satisfactory to this Board have applied for the position, non-certified individuals who are qualified in accordance with the rules of the State Department of Education to direct, supervise or coach pupil activity programs are hereby employed on a supplemental contract for the 2019-2020 school year as:

Name	Position	Index	Exp.
Trevor Ritz	Asst. 7th/8th Wrestling Coach	.04	0

- 5.9. Approving Performing Arts Center Workers:

Students to be paid @ the current minimum wage per hour:

Jessie Bailey  
 Alex Stover

- 5.10. Accepting the services of school volunteers for the 2019-2020 school year Exhibit #5

Vote: Mr. Broderick\_\_\_\_\_, Mrs. Friebel\_\_\_\_\_,  
 Mr. Rose\_\_\_\_\_, Mr. Fisher\_\_\_\_\_,  
 Mrs. White\_\_\_\_\_.

**6. Old Business**

**7. New Business**

A motion by \_\_\_\_\_, and seconded by \_\_\_\_\_ to approve the Superintendent's recommendations for the following items:

- 7.1. Approve the NCOESC FY20 Foundation Contract Fall Update of Services Exhibit #6

- 7.2. Approving an agreement with Computer Systems Asset Disposal for Disposal / Recycling of surplus computer and electronic equipment Exhibit # 7
- 7.3. Approving an agreement with Kelstin, Inc. for an Athletic Practice Field Exhibit #8
- 7.4. Approving an MOU with Catalyst Life Services for Audiology Services at an hourly rate of \$90 per hour for consultation and \$95 for each hearing evaluation. Exhibit #9
- 7.5. Approving a contract with RAM USA retroactive to 3/4/19 for Dowds Elementary School Roof Consulting Services in the amount of \$19,399. This contract is in place of the previously approved proposal from Centennial/Gordian Group. Exhibit #10

Vote: Mr. Fisher \_\_\_\_\_, Mr. Broderick \_\_\_\_\_,  
 Mrs. Friebe \_\_\_\_\_, Mr. Rose \_\_\_\_\_,  
 Mrs. White \_\_\_\_\_.

**8. Other Non-Agenda Items**

- 8.1. Discuss the dates for the December 2019 and January 2020 board meetings

**9. Executive Session**

A motion by \_\_\_\_\_, seconded by \_\_\_\_\_ at \_\_\_\_\_ p.m. to move into executive session for the following purpose:

- The appointment, employment, dismissal, discipline, promotion, demotion or compensation of school employees or regulated individuals, or the investigation of complaints against a public employee or regulated individual unless such person requests a public hearing
- To consider the purchase of property or the sale of property if premature disclosure of information would give an unfair competitive bargaining advantage to a person whose private interest is adverse to the general public interest

- Conferences with an attorney concerning disputes involving pending or imminent court action
- Preparing for, conducting or reviewing negotiations or bargaining sessions with public employees
- Matters required to be kept confidential by federal law, rules or state statutes
- Discussion of specialized details of security arrangements where disclosure of the matter discussed might reveal information that could be used for the purpose of committing, or avoiding prosecution for, a violation of the law.

A motion by \_\_\_\_\_, at \_\_\_\_\_ p.m. and seconded by \_\_\_\_\_ to adjourn the executive meeting.

*Vote: Mr. Rose*\_\_\_\_\_, *Mr. Fisher*\_\_\_\_\_,  
*Mr. Broderick*\_\_\_\_\_, *Mrs. Friebel*\_\_\_\_\_,  
*Mrs. White*\_\_\_\_\_.

**10. Adjourn**

A motion by \_\_\_\_\_, at \_\_\_\_\_ p.m. and seconded by \_\_\_\_\_ to adjourn the meeting.

*Vote: Mrs. Friebel*\_\_\_\_\_, *Mr. Rose*\_\_\_\_\_,  
*Mr. Fisher*\_\_\_\_\_, *Mr. Broderick*\_\_\_\_\_,  
*Mrs. White*\_\_\_\_\_.