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# SHELBY CITY SCHOOLS

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*Office of the Superintendent of Schools*

## BOARD OF EDUCATION MEETING

Shelby Sr. High School

1 Whippet Way, Lecture Hall

Shelby, OH 44875

October 28, 2019 ~ 7:00 P.M.

### AGENDA

#### **Board of Education**

Mr. Scott Rose, President  
Mr. Mark Fisher, Vice President  
Mr. Randy Broderick  
Mrs. Lynn Friebel  
Mrs. Lorie White

#### **Superintendent of Schools**

Mr. Tim Tarvin

#### **Treasurer**

Mrs. Barbara Donohue

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#### **1. Call Meeting to Order**

**Scott Rose**

- 1.1. Pledge of Allegiance
- 1.2. Roll Call
- 1.3. The Shelby City Schools will be a place:
  - where all students are **proud** to attend
  - where the staff is **proud** to work
  - where parents are **proud** to send their children
  - that the community is **proud** to support

#### **2. Public Concerns/Acceptance of Agenda**

(In accordance with Board Policy "BDDH")

Anyone wishing to address the Shelby City Board of Education on school matters may do so by being recognized by the chairperson. Persons are requested to identify themselves and give their address before speaking. A maximum of thirty minutes is established for public input. If there are several speakers, each one should be concise and limit remarks to 3 minutes.

- 2.1. Recognize visitors
  - 2.1.1. If you wish to comment on any agenda item, notify the president at this time. You will then be given an opportunity to speak on the item during discussion.
  - 2.1.2. If you wish to comment or make suggestions on items that are not

on the agenda, this is the time to notify the president. He will assign a time, now or later on in the agenda, for discussion.

2.2. Additions or corrections to the agenda

**Barbara Donohue**

**3. Approve Minutes and Financial Reports**

A motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the Treasurer's recommendations for the following items:

- 3.1. Approving the minutes of the regular meeting on September 23, 2019 and the special meeting on October 15, 2019. Exhibit #1
- 3.2. Approving Financial Reports for September 2019 Exhibit #2
- 3.3. Donations and grants, accepting with thanks the following:
  - 3.3.1. \$1,000 donation from VFW Post 9943 to Mrs. Green's classroom at Auburn Elementary School, Amanda Green, Staff Coordinator
  - 3.3.2. Grant in the amount of \$5,000 from The Shelby Foundation for the 8th Grade trip to Washington, D.C.
  - 3.3.3. Grant in the amount of \$3,000 from The Shelby Foundation for the 6th Grade Camp NuHop Field Trip
  - 3.3.4. \$350 donation from The Gorman-Rupp Company

Vote: Mrs. Friebel\_\_\_\_\_, Mr. Rose\_\_\_\_\_,  
Mr. Fisher\_\_\_\_\_, Mr. Broderick\_\_\_\_\_,  
Mrs. White\_\_\_\_\_.

**4. Financial Information**

A motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the Treasurer's recommendations for the following items:

- 4.1.1. Accepting the amended FY 2020 permanent appropriations & revenue estimates. Exhibit #3
- 4.1.2. Approving the return of the following advances totaling \$89,741.12 to General Fund 001:
- 4.1.3. \$47,832.38 from 516-9019 IDEA
- 4.1.4. \$35,787.85 from 572-9019 Title I
- 4.1.5. \$730.90 from 587-9019 ECSE
- 4.1.6. \$2,504.06 from 590-9019 Title IIA
- 4.1.7. \$2,885.93 from 599-9019 Title IV

4.1.8. Approving the transfer in the amount of \$1,734,211.37 from 004-9002 to 010-9001 OFCC Local Share

4.1.9. Approving the transfer in the amount of \$964,808.63 from 001-0000 to 010-9001 OFCC Local Share

## 5. Superintendent's Report

*Tim Tarvin*

5.1. Curriculum Update

*Paul Walker*

## 6. Personnel

A motion by \_\_\_\_\_, and seconded by \_\_\_\_\_ to approve the Superintendent's recommendations for the following items:

- 6.1. Accepting the resignation of Deanna Ratliff, Cashier / Cook, to accept the Bus Aide position, effective September 13, 2019.
- 6.2. Accepting the resignation of Jess Carey, Sweeper at SMS, effective October 12, 2019.
- 6.3. Granting salary step increases due to increased training to the following certified staff, effective the entire 2019-2020 school year, payment beginning November 5, 2019:
  - 6.3.1. Jon Amicone, MA to MA+15
  - 6.3.2. Nina Blake, 150 hours to MA
  - 6.3.3. Steve Clark, MA to MA+15
  - 6.3.4. Abigail Eldridge, MA+15 to MA+30
  - 6.3.5. Molly Fairchild, MA to MA+15
  - 6.3.6. Nicole Harpster, BA to 150 hrs.
  - 6.3.7. Mark Kirby, MA+15 to MA+30
  - 6.3.8. Edie Lerback, MA+15 to MA+30
  - 6.3.9. Patience Lewis, MA+15 to MA+30
  - 6.3.10. Tammy Magers, MA+15 to MA+30
  - 6.3.11. Greg Mongold, MA to MA+15
  - 6.3.12. Jordan Nelson, 150 hrs. to MA
  - 6.3.13. Sarah Rettig, MA to MA+15
  - 6.3.14. Lindsey Sutt, BA to 150 hrs.
- 6.4. Placing the following names on the substitute lists for the 2019-2020 school year, salary according to schedule:

NCOESC List dated 10/24/2019      Exhibit #4

Certified Substitute/Tutor Lists:

Michael Burnette, Short Term Substitute, General Education

Laura Echelberry, Multi-Age PK-12, General Substitute

Molli Hulit, Multi-Age PK-12, Education Degree-Unlimited, General Substitute

Miriam Nelson, Multi-Age PK-12, General Substitute

Marc Pumala, Short Term Substitute, General Education

Denise Thompson, K-8, Licensed Teacher

Classified Substitute list:

Lisa Chapman, Bus Aide and Food Service  
Britney Crosby\*, Secretary, Bus Aide, Food Service  
Beverly Fields, Educational Aide  
Sumer Newsome, Bus Aide and Food Service, Custodian  
Ericka Putnam, Food Service  
Brian Rogers, Bus Driver  
Katie Rufener, ESEA Highly Qualified Educational Aide  
James Williams, Bus Driver

\*Pending FBI/BCI background check

- 6.5. Approving an increase in pay for substitute secretaries, from a rate of \$8.55 per hour, to a rate of \$10.00 per hour
- 6.6. Adjusting Kim Haney from 6.5 hour Cashier / Cook at Shelby Middle School to 6.5 hour Cashier / Cook at Shelby High School, 186 day position, Step 15, salary according to schedule. Effective 10/21/2019.
- 6.7. Adjusting Sandy Newsome from 4.5 hour Cashier / Cook at Russell to 6.5 hour Cashier / Cook at Shelby Middle School, 186 day position, Step 15, salary according to schedule. Effective 10/28/2019.
- 6.8. Adjusting Donna Hipp from 3.5 hour Cashier / Cook at St. Mary School to 4 hour Server at Shelby High School, 186 day position, Step 8, salary according to schedule. Effective 11/4/2019.
- 6.9. Accepting the resignation of Ericka Putnam from her position as Cashier/Cook at Shelby Middle School in order to accept the position of Sweeper at Shelby High School, 8 hours per day (4:00 p.m. – 12:00 p.m.), 186 day position, Step 5, effective October 14, 2019. Salary according to schedule.
- 6.10. Employing the following classified staff member:
  - 6.10.1. Keith Combs, 2nd Shift Sweeper at Shelby Middle School, 2 years experience, Step 2, 186 day position, 8 hours per day. Effective 10/28/2019.
- 6.11. Approving Kennedie Spencer to be reimbursed for travel for itinerant services.
- 6.12. Adjusting the contracted hours for the following classified staff members, effective 10/7/2019:
  - 6.12.1. Cindy Keller, Cashier/Cook at Dowds Elementary School from 6 to 6.5 hours per day
  - 6.12.2. Diana Miller, Head Cook at Dowds Elementary School from 6 to 6.5 hours per day

- 6.13. Approving LeAnn Eshelman as a tutor for a homebound student, no more than 5 hours per week, paid at the curriculum rate for the 2019-2020 school year. Effective 9/5/2019.
- 6.14. Approving Lorie Zapata, Tutor at Little Whippets Preschool, 1 day per week (to be reimbursed by Title VI-Part B funds), and 4 days per week at SHS, (to be reimbursed by Mid-Ohio through the Striving Reader's Grant). Lorie is working 7.5 hours per day, \$125 per day. Effective October 16, 2019.
- 6.15. Approving the revised supplemental agreement for Justin Kilgore, Strength Coach for the 2019-2020 school year.

Exhibit #5

6.16. Adopting the following resolution:

WHEREAS, this Board has posted the positions of:

Asst. Swim Coach

Head 7/8th Wrestling Coach

as being available to certified employees of this district and no such employees who are satisfactory to the Board have applied for this position, and

WHEREAS, this Board has advertised the position as being available to certified individuals not employed by this district and no such individuals satisfactory to this Board have applied for the position, non-certified individuals who are qualified in accordance with the rules of the State Department of Education to direct, supervise or coach pupil activity programs are hereby employed on a supplemental contract for the 2019-2020 school year as:

Name	Position	Index	Exp.
Andy Muntis	Asst. Swim Coach	.05	3
Chuck Miller	Head 7/8th Wrestling Coach	.06	4

THEREFORE, BE IT RESOLVED THAT: the above individuals will be employed pending FBI/BCI background check, formation of a team and completion of requirements

6.17. Adopting the volunteers for athletic events & other school activities as needed for the 2019-2020 school year:

- 6.17.1. Jeremiah Dauch – volunteer coach\*  
\*pending FBI/BCI background check and completion of requirements

6.18. Accepting the services of school volunteers for the 2019-2020 school year

Exhibit #6

6.19. Approving Performing Arts Center Workers:

Students to be paid @ the current minimum wage per hour:

Kaden Cirata

Ty Cox

Grayson Hinkle

Evan McCormick

Audrey Pfahler

Alex Stover\*

Arica Uplinger

Grady Yeager

\*Pending completion of requirements where applicable

Mahdi Lotfi, to be paid at a rate of \$20 per hour for musical

Approving Cindy Swigart for \$300 (gross amount) payment for choreography services for musical

Vote: Mr. Broderick\_\_\_\_\_, Mrs. Friebel\_\_\_\_\_,  
Mr. Rose\_\_\_\_\_, Mr. Fisher\_\_\_\_\_,  
Mrs. White\_\_\_\_\_.

## 7. Old Business

A motion by\_\_\_\_\_, and seconded by  
\_\_\_\_\_ to approve the Superintendent's  
recommendations for the following items:

- 7.1. Approving plans for the Shelby High School Trip "Germany, Austria & Switzerland", April 1-9, 2021.

Vote: Mr. Fisher\_\_\_\_\_, Mr. Broderick\_\_\_\_\_,  
Mrs. Friebel\_\_\_\_\_, Mr. Rose\_\_\_\_\_,  
Mrs. White\_\_\_\_\_.

## 8. New Business

A motion by\_\_\_\_\_, and seconded by  
\_\_\_\_\_ to approve the Superintendent's  
recommendations for the following items:

- 8.1. Approving an FFA field trip to the National FFA Convention awards ceremony for a Shelby alumnus in Indianapolis, IN on November 1 - 2, 2019.  
Exhibit #7
- 8.2. Approving a proposal with Allerton Hill Consulting at a rate of \$4,000 per month.  
Exhibit #8
- 8.3. Approving an MOU between the Shelby City Schools Board of Education and the Shelby Education Association regarding Leaves - Article 701 and Article 702  
Exhibit #9
- 8.4. Approving a Rental Contract with the Shelby YMCA for High School Swim Team  
Exhibit #10
- 8.5. Approve OSBA Services Agreement for the period of November 1, 2019 through October 31, 2020 at a cost of \$1,500 plus expenses  
Exhibit #11
- 8.6. Approve the eLuma Services Agreement "ESA" for online speech therapy services  
Exhibit #12

Vote: Mr. Rose\_\_\_\_\_, Mr. Fisher\_\_\_\_\_,  
Mr. Broderick\_\_\_\_\_, Mrs. Friebel\_\_\_\_\_,  
Mrs. White\_\_\_\_\_.

## 9. Other Non-Agenda Items

9.1. Set date/place and time for the board/administrative work session. Consider dates of \_\_\_\_\_, from 6:00 – 8:00 p.m. at \_\_\_\_\_.

## 10. Executive Session

A motion by \_\_\_\_\_, seconded by \_\_\_\_\_ at \_\_\_\_\_ p.m. to move into executive session for the following purpose:

- The appointment, employment, dismissal, discipline, promotion, demotion or compensation of school employees or regulated individuals, or the investigation of complaints against a public employee or regulated individual unless such person requests a public hearing
- To consider the purchase of property or the sale of property if premature disclosure of information would give an unfair competitive bargaining advantage to a person whose private interest is adverse to the general public interest
- Conferences with an attorney concerning disputes involving pending or imminent court action
- Preparing for, conducting or reviewing negotiations or bargaining sessions with public employees
- Matters required to be kept confidential by federal law, rules or state statutes
- Discussion of specialized details of security arrangements where disclosure of the matter discussed might reveal information that could be used for the purpose of committing, or avoiding prosecution for, a violation of the law.

Vote: Mrs. Friebel \_\_\_\_\_, Mr. Rose \_\_\_\_\_,  
Mr. Fisher \_\_\_\_\_, Mr. Broderick \_\_\_\_\_,  
Mrs. White \_\_\_\_\_.

A motion by \_\_\_\_\_, at \_\_\_\_\_ p.m. and seconded by \_\_\_\_\_ to adjourn the executive meeting.

Vote: Mr. Broderick\_\_\_\_\_, Mrs. FriebeI\_\_\_\_\_,  
Mr. Rose\_\_\_\_\_, Mr. Fisher\_\_\_\_\_,  
Mrs. White\_\_\_\_\_.

**11. Adjourn**

A motion by \_\_\_\_\_, at \_\_\_\_\_p.m.  
and seconded by \_\_\_\_\_ to adjourn  
the meeting.

Vote: Mr. Fisher\_\_\_\_\_, Mr. Broderick\_\_\_\_\_,  
Mrs. FriebeI\_\_\_\_\_, Mr. Rose\_\_\_\_\_,  
Mrs. White\_\_\_\_\_.