
SHELBY CITY SCHOOLS

Office of the Superintendent of Schools

BOARD OF EDUCATION MEETING

Shelby Sr. High School
1 Whippet Way, Lecture Hall
Shelby, OH 44875
August 26, 2019 ~ 7:00 P.M.

AGENDA

REVISED

Board of Education

Mr. Scott Rose, President
Mr. Mark Fisher, Vice President
Mr. Randy Broderick
Mrs. Lynn Friebel
Mrs. Lorie White

Superintendent of Schools

Mr. Tim Tarvin

Treasurer

Mrs. Barbara Donohue

1. Call Meeting to Order

Scott Rose

- 1.1. Pledge of Allegiance
- 1.2. Roll Call
- 1.3. The Shelby City Schools will be a place:
 - where all students are **proud** to attend
 - where the staff is **proud** to work
 - where parents are **proud** to send their children
 - that the community is **proud** to support

2. Public Concerns/Acceptance of Agenda

(In accordance with Board Policy "BDDH")

Anyone wishing to address the Shelby City Board of Education on school matters may do so by being recognized by the chairperson. Persons are requested to identify themselves and give their address before speaking. A maximum of thirty minutes is established for public input. If there are several speakers, each one should be concise and limit remarks to 3 minutes.

- 2.1. Recognize visitors
 - 2.1.1. If you wish to comment on any agenda item, notify the president at this time. You will then be given an opportunity to speak on the item during discussion.
 - 2.1.2. If you wish to comment or make suggestions on items that are not on the agenda, this is the time to

2.1.3. If you wish to comment or make suggestions on items that are not on the agenda, this is the time to notify the president. He will assign a time, now or later on in the agenda, for discussion.

2.2. Additions or corrections to the agenda

3. Approve Minutes and Financial Reports

Barbara Donohue

A motion by _____, seconded by _____ to approve the Treasurer's recommendations for the following items:

- 3.1. Approving the minutes of the regular meeting on July 22, 2019
Exhibit #1
- 3.2. Approving Financial Reports for July 2019
Exhibit #2
- 3.3. The Board approves the following transfer:
 - \$8,402.94 from 022-9014, Tournament Fund to 300-9201, Athletics.
- 3.4. Approving the establishment of a GOLD Student Activity Fund (200-9241)
- 3.5. Approve the Student Activity Account Budget and Purpose Statement of GOLD
Exhibit #3
- 3.6. Approving the transfer for \$1,322.65 from Junior Statesman Student Activity Fund to GOLD, and closing the Junior Statesman Student Activity Fund
- 3.7. Donation and grants, accept with thanks the following:
 - Ohio BWC School Safety and Security Grant in the amount of \$36,683.77; Scott Harvey, Staff Coordinator
 - \$250 Auburn Elementary Fitness Challenge Sponsorships from each of the following:
 - Edward Jones, Troy A. Baker
 - Graham Automall
 - MTD Products
 - Playtime Dental
 - Rocket Chevrolet
 - Snap Fitness
 - \$100 Auburn Elementary Fitness Challenge Sponsorships from each of the following:
 - Barkdull Funeral Home and Crematory
 - Kuhn's Bridal & Formal Outlet
 - McDonald's
 - Mechanics Bank

- Mickey Mart
- Shelby Primary Care – Dr. Marion Demers
- \$1,778.65 donation from Shelby Band Boosters for percussion repair and equipment
- \$500 grant from Walmart to Dowds Elementary School; Jami Gilger, Staff Coordinator
- \$500 grant from Walmart to Shelby Safety Town

Vote: Mrs. Friebe_____ , Mr. Rose_____ ,
 Mr. Fisher_____ , Mr. Broderick_____ ,
 Mrs. White_____ .

4. Superintendent’s Report

Tim Tarvin

4.1. Curriculum Update

Paul Walker

5. Personnel

A motion by _____, and seconded by _____ to approve the Superintendent’s recommendations for the following items:

- 5.1. Accepting the resignation of Paula Kilgore, Aide at Little Whippets Preschool, effective 8/5/2019.
- 5.2. Accepting the resignation of Dawn Argo, Aide at Shelby Middle School, effective August 14, 2019.
- 5.3. Employing Shannon Morabito, Speech and Language Pathologist, 9 years experience, MA, 76 days. Salary according to schedule.
- 5.4. Reducing the days worked for Hollie Wiggins, Highly Qualified Educational Aide at Auburn Elementary from 5 to 4 days per week, effective August 30, 2019 and effective through the end of the 2019-2020 school year.
- 5.5. Employing Taryn Cramer, School Nurse effective September 10, 2019. 3 days per week, \$26 per hour.
 - 5.5.1. Pending FBI/BCI background check, verification of credentials and completion of requirements.
- 5.6. Employing Angie Vent effective the 2019-2020 school year as an Educational Aide through Renhill, Little Whippets Preschool, through August 26, 2019. Employing Mrs. Vent as an Educational Aide through Shelby City Schools, Little Whippets Preschool,

effective August 27, 2019 pending Highly Qualified pay upon verification of credentials as a Highly Qualified Educational Aide. 150 day position, 7 hours per day, 1 year experience.

5.7. Employing the following classified staff member:

- 5.7.1. Kevin Turner, 3rd Shift Sweeper at Shelby High School, 8 years experience, Step 4, effective upon receipt of FBI and BCI background check. Salary according to schedule.
- 5.7.2. Adjusting the days worked for Preschool Aides from 150 days to 160 per school year effective the 2019-2020 school year. Heather Rowland will remain at 150 days during the 2019-2020 school year only.
- 5.7.3. Approving the NCOESC Program Contracts for Intervention/Gifted Support and SLP Services

Exhibit #4

- 5.8. Correcting the salary step for Molly Mahaney, MD Teacher at Shelby High School, from 150 hrs. to BA, 7 years experience, effective the 2019-2020 school year. Salary according to schedule.
- 5.9. Correcting the supplemental experience for Edie Lerback, Director of Guidance, from 7 to 8 years experience. Salary according to schedule.
- 5.10. Extending the following supplemental contracts for the 2019-2020 school year:

| Name | Supplemental Contact | Index | Exp |
|-----------------|----------------------|-------|-----|
| Natalie Huggins | MS Yearbook Advisor | .03 | 1 |

5.11. Adopting the following resolution:

WHEREAS, this Board has posted the position of:
Girls Golf Coach

as being available to certified employees of this district and no such employees who are satisfactory to the Board have applied for this position, and

WHEREAS, this Board has advertised the position as being available to certified individuals not employed by this district and no such individuals satisfactory to this Board have applied for the position, non-certified individuals who are qualified in accordance with the rules of the State Department of Education to direct, supervise or coach pupil activity programs are hereby employed on a supplemental contract for the 2019-2020 school year as:

| Name | Position | Index | Exp. |
|-------------|-----------------------|-------|------|
| Nick Briggs | Head Girls Golf Coach | .10 | 0 |

Pending FBI/BCI background check, completion of requirements and formation of a team

- 5.12. Approving Molly Watko, Tutor at Shelby Middle School, \$125 per day, 5 days per week paid through the Mid Ohio Striving Readers Grant. Effective the 2019-2020 school year.

- 5.13. Approving the pay rate for substitute van drivers at a rate of \$12.00 per hour.
- 5.14. Approving Jordan Nelson for up to 25 hours at the curriculum rate for Olweus Bullying Training.
- 5.15. Employing the following certified staff members through Renhill effective the 2019-2020 school year:
 - 5.15.1. Kennedie Spencer, Itinerant Teacher / Intervention Specialist at Dowds, 0 experience, BA, salary according to schedule.
 - 5.15.2. Jessica Pingitore, Preschool teacher, 1 experience, MA, salary according to schedule.
- 5.16. Approving Liz Procopio, Ashland University Graduate, as an assistant helping with our marching band at a rate of \$125 per event.
- 5.17. Placing the following names on the substitute lists for the 2019-2020 school year, salary according to schedule:

NCOESC List dated 8/23/2019 Exhibit #5

Certified Substitute/tutor lists:

Catherine Albert, Elementary 1-8
 Pauline Anderson, Multi-Age PK-12; Early Childhood (P-3)
 Lisa Baker, Music K-12
 Linda Bloomfield, (1-8) Elementary; (K-12) Computer Science; (K-12) Reading
 Stacy Chew, (7-12) Integrated Social Studies, General Education
 R. Ann Coward, General Education
 Paul Dawson, Music (K-12)
 Ray Dickerhoof, General Education
 Kathryn Emerson, General Education
 Dennis Ervin, Elementary (1-8)
 Aaron Gates, Career Technical, (4-12), Agriscience
 Rosalie Kathy Gesing, P-3, Generalist (4-5)
 Michael Grady, Music K-12
 Robin Grove, Kindergarten-Elementary (K-8)
 Stephen Hoffbauer, General Education
 Jerri Holmes, Multi Age PK-12
 Patricia Jackson, Elementary (1-8), Reading K-12
 Nikkia Konrad, General Education
 Sarah Korns, PK-12
 Susan Lybarger, Home Making – Cons. Education
 Patricia Miller, Kindergarten-Elementary (K-8)
 Kimberly Nadolsky, Kindergarten – Elementary (K-8)
 Kenneth Papay, General Education
 Phil Pearson, 7-12 Gifted Education, English, Humanities
 Sandra Ransom, Elementary 1-8
 Darrell Secrest, 7-12 Integrated Mathematics
 Cynthia Shepherd, Elementary (1-8)
 Mary Shreffler, Early Childhood P-3
 Amanda Stephens, Early Childhood (P-3)
 Donna Strout, Multi-Age PK-12
 Melanie Templeton, Multi-Age PK-12
 Lynn Wechter, Elementary (1-8)
 Roberta Wilson, Elementary 1-8, Educ. Media Elem/Lib Science

Classified Substitute Lists:

Stage Manager – Larry Stacklin, Cindy Swigart

Bus Drivers – Lester Champer, Lois Hartman, Dale Humphrey, Martin Jones, Neil Scott McKinney, Charles Roub, Jr.

Van Drivers – Kimberly High**, Ericka Putnam**, Deanna Ratliff, Jillian West

Custodians – Carla Clawson, Evan Montgomery, Trevor Ritz, Gary Roub, Dennis Studer, Cindy Swigart, Kylee Tuttle

Food Service – Kristie Faith, Tara Finnegan, Kimberly High, Lisa Holland, Kimberly Kaple, Courtney Kessler, Heidi Kleman, Scott Milliron, Tara Mullins, Rebecca Rall, Erica Ream, Lynette Shepherd, Tiffany Smedley, Jillian West

Secretaries – Jessica Albert, Lisa Coy, Kristin Dawson, Twyla DeVito, Susan Grass, Kimberly Hatfield, Donna Hipp, Lisa Holland, Heidi Kleman, Sarah Korn, Pam Martin, Sue Mess, Tara Mullins, Lori Musick, JoAnn Nelson, Bethany Parsons, Ericka Putnam, Janet Reed, Lois Robertson, Maunaka Shull, Amber Thompson, Julia Thompson, Mackenzie Weaver

Educational Aides ESEA Qualified – Debbie Beck, Kathryn Emerson, Sarah Korn, Pam Martin, Julie Mlakar, JoAnn Nelson, Jessica Parmer, Heather Rowland, Angie Vent*

Educational Aides (not highly qualified) – Susan Grass, Tara Howell, Sue Mess, Tara Mullins, Suzanne Ramsey

Playground – Heidi Kleman, Pam Martin, Kim McIntyre, Scott Milliron

Crossing Guard – Carla Clawson, Kim McIntyre

*pending verification of credential as an ESEA Educational Aide

**pending certification

5.18. Accepting the services of school volunteers for the 2019-2020 school year Exhibit #6

Vote: Mr. Broderick_____, Mrs. Friebel_____, Mr. Rose_____, Mr. Fisher_____, Mrs. White_____.

6. Routine

A motion by _____, and seconded by _____ to approve the Superintendent’s recommendations for the following items:

6.1. Approving bus stops for the 2019-2020 school year as established by the Director of Transportation

Vote: Mr. Fisher_____, Mr. Broderick_____, Mrs. Friebel _____, Mr. Rose _____, Mrs. White_____.

7. Old Business

A motion by _____, and seconded by _____ to approve the Superintendent's recommendations for the following items:

- 7.1. Approving the FFA field trip to the National Western Livestock Show, Denver, CO January 18-25, 2020.

Vote: Mr. Rose _____, Mr. Fisher _____, Mr. Broderick _____, Mrs. Friebel _____, Mrs. White _____.

8. New Business

A motion by _____, and seconded by _____ to approve the Superintendent's recommendations for the following items:

- 8.1. Approving the amended contract for Special Education services for fiscal year 2020 with NCOESC.

Exhibit #7

- 8.2. Approving the district to cover the cost of FBI and BCI background checks, where required, for all Shelby City Schools substitutes

- 8.3. Approving High School course fee for Intro to Anatomy, \$15.00 for the 2019-2020 school year.

- 8.4. Approving a change order with M. Smith Roofing

Exhibit #8

- 8.5. Approving the Classroom Facilities Assistance Program – Segment Two (Final) - Certification of Conditional Approval

Exhibit #9

- 8.6. Approving an agreement with Meeder for Investment Management

Exhibit #10

- 8.7. Approving an Institutional Custody Agreement with U.S. Bank National Association

Exhibit #11

- 8.8. Approving Client Agreement No. C1-129772-2020 for Category One E-Rate Funding (Exhibit A and all Addenda attached) with Strategic Management Solutions.

Exhibit #12

- 8.9. Approving a Facility Rental Agreement with North Central State College for Shelby High School Junior/Senior Prom, May 2, 2020.

Exhibit #13

Vote: Mrs. Friebel _____, Mr. Rose _____, Mr. Fisher _____, Mr. Broderick _____, Mrs. White _____.

9. Other Non-Agenda Items

10. Executive Session

A motion by _____, seconded by _____ at _____ p.m. to move into executive session for the following purpose:

- The appointment, employment, dismissal, discipline, promotion, demotion or compensation of school employees or regulated individuals, or the investigation of complaints against a public employee or regulated individual unless such person requests a public hearing
- To consider the purchase of property or the sale of property if premature disclosure of information would give an unfair competitive bargaining advantage to a person whose private interest is adverse to the general public interest
- Conferences with an attorney concerning disputes involving pending or imminent court action
- Preparing for, conducting or reviewing negotiations or bargaining sessions with public employees
- Matters required to be kept confidential by federal law, rules or state statutes
- Discussion of specialized details of security arrangements where disclosure of the matter discussed might reveal information that could be used for the purpose of committing, or avoiding prosecution for, a violation of the law.

Vote: Mr. Broderick_____, Mrs. Friebel_____, Mr. Rose_____, Mr. Fisher_____, Mrs. White_____.

A motion by _____, at _____p.m. and seconded by _____ to adjourn the executive meeting.

Vote: Mr. Fisher_____, Mr. Broderick_____, Mrs. Friebel_____, Mr. Rose_____, Mrs. White_____.

11. Adjourn

A motion by _____, at _____ p.m.
and seconded by _____ to adjourn
the meeting.

Vote: Mr. Rose _____, Mr. Fisher _____,
Mr. Broderick _____, Mrs. Friebel _____,
Mrs. White _____.