

RECORD OF PROCEEDINGS
Organizational Meeting
January 7, 2019

<p>The Shelby City Schools, Board of Education met in organizational session on Monday, January 7, 2019, at 5:45 p.m. in the Lecture Room, Shelby Senior High School, 1 Whippet Way, Shelby OH 44875</p>	
<p>1. Meeting called to Order</p>	
<p>1.1 The meeting opened with the Pledge of Allegiance to the flag.</p>	
<p>1.2 Roll Call was taken with the following members present; Lynn Friebel, Scott Rose, Mark Fisher, Lorie White and Randy Broderick. Administrative personnel present included Tim Tarvin, Superintendent; Paul Walker, Assistant Superintendent; and Elizabeth Anatra, Treasurer.</p>	
<p>1.3 The board and others present affirmed the district’s mission statement. The Shelby City Schools will be a place:</p> <ul style="list-style-type: none"> • where all students are <u>proud</u> to attend • where the staff is <u>proud</u> to work • where parents are <u>proud</u> to send their children • that the community is <u>proud</u> to support 	
<p>2. Election of Officers</p>	
<p>2.1 Mrs. White acting as chairman pro-tem., opened the floor for nominations for President for 2019. Mrs. Friebel nominated Mr. Rose. There were no other nominations. A motion to close nominations was made by Mr. Rose and seconded by Mrs. Friebel. Vote Yes; Mrs. Friebel, Mr. Rose, Mr. Fisher, Mr. Broderick and Mrs. White. Mr. Rose, Mr. Broderick, Mr. Fisher, Mrs. Friebel and Mrs. White all voted for Mr. Rose. He was declared President and the oath of office was administered. Ms. rose conducted the remainder of the meeting. He began by thanking Mrs. White for her leadership as board president over the past five years.</p>	<p>Election of Officers Scott Rose; President</p>
<p>2.2 The floor was opened for nominations for Vice-President for 2019. Mr. Broderick nominated Mr. Fisher. There were no other nominations. A motion to close nominations was made by Mrs. White and seconded by Mr. Broderick. Vote Yes; Mrs. White, Mr. Broderick, Mr. Fisher, Mrs. Friebel and Mr. Rose. Mr. Rose, Mr. Broderick, Mr. Fisher, Mrs. Friebel and Mrs. White all voted for Mr. Rose. He was declared Vice-President and the oath of office was administered.</p>	<p>Mark Fisher; Vice- President</p>
<p>3. Routine Business</p>	
<p>1-19</p>	
<p>A motion was made by Mrs. White and seconded by Mrs. Friebel to approve items 3.1 – 3.8</p>	
<p>3.1 To establish the regular meeting date on the fourth Monday of each month at 7:00 p.m. to be held at the Shelby Senior High School, 1 Whippet Way, Shelby Ohio 44875. It was noted that the next meeting will be held on Monday February 25, 2019.</p>	<p>Reg. Mtg. Date: 4th Monday @ 7:00 p.m.</p>
<p>3.2 Establish a board service fund in the amount of \$5000 to be used for board training and supplies and miscellaneous items</p>	<p>Board Service Fund invest and pay bills</p>
<p>3.3 Authorize the treasurer to invest funds within the limits and according to the procedures specified by the Ohio Revised Code.</p>	
<p>3.4 Authorize the treasurer to pay all bills within the limits of the appropriation resolution after invoice and merchandise have been received and/or services have been performed, and to issue Blanket Purchase orders up to \$100,000 again within the limits of approved appropriations.</p>	<p>Treas. To modify appropriations</p>
<p>3.5 Authorize the treasurer to make modifications to appropriations up to \$10,000 as needed. Modifications over this amount will require board action</p>	<p>Change and petty cash funds</p>
<p>3.6 Authorize the treasurer to issue checks for change/petty cash as needed up to the following amounts: food service (\$650), athletics (\$5000) and by the buildings (\$300 Middle School, \$100 each Dowds & Auburn), and to administer petty cash funds at the building level (\$135 High School, \$100 each; SMS, Auburn & Dowds and Board Office).</p>	<p>Interest distribution</p>
<p>3.7 Directing the treasurer to distribute interest income to the 006 (Food Service), 007 (expendable trusts), 008 (non expendable trusts), 024(Insurance Liability) and 401 (auxiliary) Funds at a prorated amount based on the month end balance in those funds as compared to that of the General Fund.</p>	<p>Board Compensation \$125/mtg.</p>
<p>3.8 Authorize the treasurer to compensate Board of Education members at the full rate authorized by law</p>	

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<p>Superintendent & Asst. Superintendent Purchasing Agents</p> <p>Authorize state & federal grant apps.</p> <p>Employment of Temp personnel</p> <p>Disposal of property</p>	<p><i>Motion 1-19 Continued</i> (presently \$125 per meeting) for all regular, special and work meetings attended during the year. Vote Yes; Mr. Broderick, Mr. Fisher, Mrs. White, Mrs. Friebel and Mr. Rose</p> <p style="text-align: center;">2-19</p> <p>A motion was made by Mr. Fisher and seconded by Mrs. White to approve items 3.9- 3.12</p> <p>3.9 Appoint the Superintendent and Assistant Superintendent to serve as purchasing agents for the Shelby City Schools. With the direction that offerings from the Ohio Industry for the Handicapped (OIH, Inc.) are to be reviewed annually.</p> <p>3.10 Authorize the Superintendent and Assistant Superintendent, without further Board action to apply on behalf of the district to participate in any federal or state grant project or program in which approval by said Board is required.</p> <p>3.11 Authorize the Superintendent to employ temporary personnel as needed in emergency situations. Such employment shall be presented and approved by the Board at the next regular meeting.</p> <p>3.12 Authorize the Superintendent to dispose of personal property of less than \$2000 aggregate value (equipment, furnishings, books, and other materials) without further resolution by the Board per Board policy DN.</p> <p>Vote Yes; Mr. Broderick, Mr. Fisher, Mrs. Friebel, Mrs. White and Mr. Rose</p>						
<p>Committees & Appointments</p>	<p style="text-align: center;">3-19</p> <p>3.13 A motion was made by Mr. Fisher and seconded by Mrs. White to establish the following Board Committee assignments and to make the following appointments: Legislative Liaison: Mark Fisher Finance/Audit Committee: Randy Broderick & Lorie White Prevailing Wage Coordinator: Tim Tarvin, Superintendent Homeless Liaison: Paul Walker, Assistant Superintendent Ref: 42USC - 11431 et. seq. Stewart B. McKinney Homeless Assistance Act – 1987 Shelby Schools Policy #JECAA</p> <p>Vote Yes; Mrs. Friebel, Mr. Rose, Mrs. White, Mr. Fisher and Mr. Broderick</p>						
<p>Non-Discrimination</p>	<p style="text-align: center;">4-19</p> <p>3.14 A motion was made by Mr. Fisher and seconded by Mr. Broderick to enact the following non-discrimination policy as required by the Office of Civil Rights: NONDISCRIMINATION</p> <p>The Shelby City School District hereby affirms that no person shall, on the basis of race, color, national origin, sex and handicap be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any educational program or activity conducted under its auspices. This shall extend to employees therein and to admission thereto. Inquiries concerning the application of this policy may be referred to the Superintendent or Designated Coordinator. This policy shall prevail in all Board policies concerning school employees and students.</p> <p>The Board designates:</p> <table style="margin-left: 40px;"> <tr> <td>Mr. Paul Walker</td> <td>Title VI Coordinator</td> </tr> <tr> <td>Mr. Paul Walker</td> <td>Title IX Coordinator</td> </tr> <tr> <td>Mr. Paul Walker</td> <td>Section 504 Coordinator</td> </tr> </table> <p>Complaints should be referred to:</p> <p style="margin-left: 40px;">Title VI (race, color, national origin) Mr. Paul Walker 25 High School Ave., Shelby, OH 44875 (419) 342-3520</p> <p style="margin-left: 40px;">Title IX (sex discrimination) Mr. Paul Walker 25 High School Ave., Shelby, OH 44875 (419) 342-3520</p> <p style="margin-left: 40px;">Section 504 (handicap) Mr. Paul Walker 25 High School Ave., Shelby, OH 44875 (419) 342-3520</p> <p>Dissemination Procedures: All staff -- Handbooks at the beginning of each school year</p>	Mr. Paul Walker	Title VI Coordinator	Mr. Paul Walker	Title IX Coordinator	Mr. Paul Walker	Section 504 Coordinator
Mr. Paul Walker	Title VI Coordinator						
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