
SHELBY CITY SCHOOLS

**Office of the Superintendent of Schools
BOARD OF EDUCATION MEETING**

ORGANIZATIONAL

**Shelby Sr. High School
1 Whippet Way, Lecture Hall
Shelby, OH 44875
January 8, 2018 ~ 5:45 P.M.
AGENDA**

Board of Education

Mr. Randy Broderick
Mr. Mark Fisher
Mrs. Lynn Friebel
Mr. Scott Rose
Mrs. Lorie White

Superintendent of Schools

Mr. Tim Tarvin

Treasurer

Mrs. Elizabeth Anatra

1. Call Meeting to Order

- 1.1. Pledge of Allegiance
- 1.2. Oath of Office administered to newly elected Board Members: Randy Broderick, Lynn Friebel and Scott Rose
- 1.3. Roll Call
- 1.4. The Shelby City Schools will be a place:
 - where all students are proud to attend
 - where the staff is proud to work
 - where parents are proud to send their children
 - that the community is proud to support

President Pro-Tem: Mrs. Lorie White

2. Election of Officers

Lorie White

- 2.1. The floor is opened for nominations for President:

_____ nominated by _____

_____ nominated by _____

A motion by _____, seconded by _____
to close nominations for President

Vote: Mrs. Friebel _____ Mr. Rose _____
Mr. Fisher _____, Mr. Broderick _____
Mrs. White _____

Vote for one candidate:

Mr. Fisher for _____

Mrs. Friebel for _____

Mr. Rose for _____

Mr. Broderick for _____

Mrs. White for _____

Oath of Office is administered to the new Board President

2.2. The floor is opened for nominations for Vice-President:

_____ nominated by _____

_____ nominated by _____

A motion by _____, seconded by _____ to close nominations for Vice-President

Vote: Mrs. White _____, Mrs. Friebel _____
Mr. Rose _____, Mr. Fisher _____
Mr. Broderick _____.

Vote for one candidate:

Mr. Fisher for _____

Mrs. Friebel for _____

Mr. Rose for _____

Mr. Broderick for _____

Mrs. White for _____

Oath of Office is administered to the new Board Vice-President

3. Routine Business

A motion by _____, seconded by _____ to approve 3.1 - 3.8.

3.1. To establish the regular meeting date on the _____ (example third Thursday) at _____ p.m. to be held at the Sr. High School, 1 Whippet Way, Lecture Hall, Shelby, Ohio 44875

3.2. Establish a board service fund in the amount of \$5000 to be used for board training and supplies and miscellaneous items

3.3. Authorize the treasurer to invest funds within the limits and according to the procedures specified by the Ohio Revised Code

Newly Elected President

Newly Elected President

- 3.4. Authorize the treasurer to pay all bills within the limits of the appropriation resolution after invoice and merchandise have been received and/or services have been performed, and to issue Blanket Purchase orders up to \$100,000 again within the limits of approved appropriations
- 3.5. Authorize the treasurer to make modifications to appropriations up to \$10,000 as needed. Modifications over this amount will require board action
- 3.6. Authorize the treasurer to issue checks for change as needed up to the following amounts: food service (\$650), athletics (\$5000) and by the buildings (\$300 Middle School, and \$100 each Dowds & Auburn), and to administer petty cash funds at the building level (\$135 High School, \$100 each; SMS, Auburn, Dowds and Board Office)
- 3.7. Directing the treasurer to distribute interest income to the 006 (Food Service), 007 (expendable trusts), 008 (non expendable trusts), 024 (Insurance Liability) and 401 (auxiliary) Funds at a pro-rated amount based on the month end balance in those funds as compared to that of the General Fund
- 3.8. Authorize the treasurer to compensate board of education members at the full rate authorized by law (presently \$125 per meeting) for all regular, special and work meetings attended during the year

Vote: Mr. Broderick_____, Mrs. White_____,
Mrs. Friebel_____, Mr. Rose_____
Mr. Fisher_____.

A motion by _____, seconded by _____
to approve items 3.9 – 3.12.

- 3.9. Appoint the Superintendent and Assistant Superintendent to serve as purchasing agents for the Shelby City Schools. With the direction that offerings from the Ohio Industry for the Handicapped (OIH, Inc.) are to be reviewed annually.
- 3.10. Authorize the Superintendent and Assistant Superintendent, without further Board action to apply on behalf of the district to participate in any federal or state grant project or program in which approval by said Board is required.

3.11. Authorize the Superintendent to employ temporary personnel as needed in emergency situations. Such employment shall be presented and approved by the Board at the next regular meeting.

3.12. Authorize the Superintendent to dispose of personal property of less than \$2000 aggregate value (equipment, furnishings, books, and other materials) without further resolution by the Board per Board Policy DN.

*Vote: Mr. Fisher*_____, *Mr. Broderick*_____
*Mrs. White*_____, *Mrs. Friebel*_____
*Mr. Rose*_____.

3.13. A motion by _____, seconded by _____ to establish the following Board Committee assignments and to make the following appointments:

- Legislative Liaison:
_____ (fill in name)
- Finance/Audit Committee:
_____ & _____ (fill in 2 names)
- Pioneer Board Representative: Mike Grady
- Prevailing Wage Coordinator:
Tim Tarvin, Superintendent
- Homeless Liaison:
Paul Walker, Asst. Superintendent
Ref: 42USC - 11431 et. seq.
Stewart B. McKinney Homeless Assistance Act - 1987
Shelby Schools Policy #JECAA

*Vote: Mr. Rose*_____, *Mr. Fisher*_____,
*Mr. Broderick*_____, *Mrs. White*_____,
*Mrs. Friebel*_____.

3.14. A motion by _____, seconded by _____ to enact the following non-discrimination policy as required by the Office of Civil Rights:

NONDISCRIMINATION

The Shelby City School District hereby affirms that no person shall, on the basis of race, color, national origin, sex and handicap be excluded from participation in, be denied the benefits of, or be subjected to discrimination

under any educational program or activity conducted under its auspices. This shall extend to employees therein and to admission thereto. Inquiries concerning the application of this policy may be referred to the Superintendent or Designated Coordinator. This policy shall prevail in all Board policies concerning school employees and students.

The Board designates:

Mr. Paul Walker Title VI Coordinator
Mr. Paul Walker Title IX Coordinator
Mr. Paul Walker Section 504 Coordinator

Complaints should be referred to:

Title VI (race, color, national origin)

Mr. Paul Walker
25 High School Ave., Shelby, OH 44875
(419) 342-3520

Title IX (sex discrimination)

Mr. Paul Walker
25 High School Ave., Shelby, OH 44875
(419) 342-3520

Section 504 (handicap)

Mr. Paul Walker
25 High School Ave., Shelby, OH 44875
(419) 342-3520

Dissemination Procedures:

All staff -- Handbooks at the beginning of each school year

Students -- Student Handbook, Student Rules Folders, Parent Newsletters

General Public -- Community Newsletter and Annual Report

Legal Refs:

Civil Rights Act of 1964, as amended in 1972, Title VI, VII

Executive Order 11246, 1965, as amended by Exec. Order 11375

Equal Employment Opportunity Act of 1972, Title VII

Education Amendments of 1972, Title IX (P.L. 92-318)

45 CFR, Parts 81, 86 (Fed Reg June 4, 1985, Aug 11, 1975)

Public Law 93-162 (Section 504)

*Vote: Mrs. Friebe*_____ *Mr. Rose*_____ *Mr. Fisher*_____, *Mr. Broderick*_____ *Mrs. White*_____.

4. Hearing on Tax Budget

The Treasurer announces that the district's Tax Budget is available in draft form; a legal notice of this was published in the local newspaper on December 20, 2017. Comments on the Tax Budget which is on the agenda of the regular meeting for approval are welcome at this time. Exhibit #2

5. Adjourn

A motion by _____, at _____ p.m. and
seconded by _____ to adjourn the meeting.

Vote: Mrs. White _____, Mrs. Friebel _____
Mr. Rose _____, Mr. Fisher _____
Mr. Broderick _____.