

RECORD OF PROCEEDINGS
Regular Meeting
October 17, 2016

<p>The Shelby City Schools, Board of Education met in regular session on Monday October 17, 2016 at 7:00 p.m. in the Lecture Hall, Shelby Senior High School, 1 Whippet Way, Shelby Ohio.</p> <p>1.1 The meeting opened with the Pledge of Allegiance to the Flag.</p> <p>1.2 The following board members were present; Lorie White, Lynn Friebel, Mark Fisher, Scott Rose and Randy Terman. Administrative personnel present included Tim Tarvin, Superintendent; Paul Walker, Assistant Superintendent and Elizabeth Anatra, Treasurer.</p> <p>1.3 Members recited the Shelby City School Vision Statement.</p> <p>2. <u>Public Concerns/Acceptance of Agenda</u></p> <p>2.1. Mrs. White advised those present that anyone wishing to address the Shelby City Board of Education on school matters may do so by being recognized by the chairperson. Persons are requested to identify themselves and give their address before speaking. A maximum of thirty minutes is established for public input. If there are several speakers, each one should be concise and limit remarks to three minutes.</p> <p>2.1.1 A request was made that anyone wishing to comment on any agenda item notify the president so that an opportunity to speak on the item during discussion could be given. There were no requests to speak.</p> <p>2.1.2 A request was also made that anyone wishing to comment or make suggestions on items not on the agenda notify the president so that a time now or later in the agenda could be assigned for discussion. Mrs. White invited the two individuals who responded to speak in turn.</p> <ul style="list-style-type: none"> • Andrea Barnes, Environmental Health Director & Sanitarian for the Shelby City Health Department encouraged the Board to consider allowing the district to participate in the Community Health Survey. The Survey is administered the second week of November to one class each of 7th, 8th & 12th grade students. The process takes about 30 minutes. Mr. Tarvin thanked Ms. Barnes for her suggestion. He noted that the district has considered participation in the past and will do so again in the future. • Gary Blum of 2487 Horning Road, Crestline Ohio spoke regarding the emergency levy. He stated his opposition to the levy and asked what was being done in the district to request that the State of Ohio assume more responsibility for providing the necessary operation funds. Mr. Tarvin explained that the district continues to talk to the state about the need for funding increases especially in regard to the discontinuation of the personal property tax. <p>2.2. Additions or corrections to the agenda were requested. There were none.</p> <p>3. <u>Approve Minutes and Financial Reports</u></p> <p style="text-align: center;">53-16</p> <p>A motion was made by Mr. Rose and seconded by Mrs. Friebel to approve the Treasurer’s recommendations for the following items:</p> <p>3.1 Approving the minutes of the regular meeting on September 19, 2016</p> <p>3.2 Approving Financial Reports for September 2016</p> <p>3.3 Adopting Forecast and Assumptions</p> <p>3.4 Donations and grants, accepting with thanks the following:</p> <p>3.4.1 \$1,000 donation from Therm-O-Disc / Emerson Charitable Trust to Shelby High School</p> <p>3.4.2 Donations in the amount of \$1,375 to the Shelby Whippet band in memory of Dwight Somerville.</p> <p>Vote Yes; Mrs. Friebel, Mr. Rose, Mr. Fisher Mr. Terman and Mrs. White</p> <p>4. <u>Financial Information;</u></p> <p style="text-align: center;">54-16</p> <p>A motion was made by Mr. Rose and seconded by Mr. Fisher to approve the Treasurer’s recommendations for the following item:</p> <p>4.1 Revision of Revenue Estimates and Budget Appropriations at Fund Level as given in the Financial statements.</p> <p>Vote Yes; Mrs. Friebel, Mr. Rose, Mr. Fisher, Mr. Terman and Mrs. White</p> <p>5. <u>Superintendent’s Report;</u></p> <p>5.1 Mr. Tarvin introduced Jacob Holloway and Alexis Jones who reported on Student Council</p>	<p>Approve Minutes: September 19, 2016</p> <p>Approve September 2016 Financial Reports</p> <p>Accept Donations</p>
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<p>Accept Resignations for Retirement: P. VanWagner A. Turley</p> <p>Accept Resignation: K. VanBuskirk</p> <p>Granting Salary Step Increases: J. Gilger M. Ingle K. Seibert J. Miller M. Green S. Hoffman</p> <p>Approving Substitutes</p> <p>Extend Supplemental Contracts</p>	<p>activities including Clash of the Classes, Random Acts of Kindness and the Toy Drive.</p> <p>5.2 The Curriculum Update was deferred to agenda item 10.</p> <p>6. Personnel:</p> <p style="text-align: center;">55-16</p> <p>A motion was made by Mr. Rose seconded by Mrs. Friebel to approve the Superintendent’s recommendations for the following item:</p> <p>6.1. Accepting the resignation for retirement purposes of the following classified staff member, effective December 31, 2016:</p> <p style="padding-left: 20px;">6.1.1. Peggy VanWagner, bus driver. Mrs. VanWagner is retiring with 37 years of experience, all at Shelby City Schools.</p> <p>6.2. Accepting the resignation for retirement purposes of the following certified staff member, effective the end of the 2016-2017 school year:</p> <p style="padding-left: 20px;">6.2.1. Anne Turley, Guidance Counselor. Mrs. Turley is retiring with 31 years experience, 17 years with Shelby City Schools.</p> <p>6.3. Accepting the resignation of Kevin VanBuskirk, Head Swim Coach, effective October 12, 2016.</p> <p>6.4. Granting salary step increases due to increased training to the following certified staff, effective the entire 2016-2017 school year, payment beginning November 5, 2016:</p> <p style="padding-left: 20px;">6.4.1. Jami Gilger, MA to MA+15</p> <p style="padding-left: 20px;">6.4.2. Michelle Ingle, MA to MA+15</p> <p style="padding-left: 20px;">6.4.3. Kellie Seibert, MA to MA+15</p> <p style="padding-left: 20px;">6.4.4. Jeremy Miller, MA to MA+15</p> <p style="padding-left: 20px;">6.4.5. Amanda Green, MA+15 to MA+30</p> <p style="padding-left: 20px;">6.4.6. Stephanie Hoffman, MA+15 to MA+30</p> <p>6.5. Placing the following names on the substitute lists for the 2016-2017 school year, salary according to schedule: MOESC List dated October 13, 2016</p> <p><u>Certified Substitute/tutor List:</u> Kim Nadolsky, Kindergarten-Elementary (K-8)</p> <p><u>Classified Substitute list:</u> Crystal Channing, Aide Michele Gosser, Custodian Josh Grove, Custodian Julie Mlakar, Highly Qualified Education Aide, effective 9/23/2016 Christy Shackle; Aide, Secretary Pam Sweeney, Custodian Jennie Sweeting, Aide</p> <p>6.6. Extending the following supplemental contracts for the 2016-2017 school year:</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-bottom: 10px;"> <thead> <tr> <th style="text-align: left;">Name</th> <th style="text-align: left;">Supplemental Contact</th> <th style="text-align: left;">Index</th> <th style="text-align: left;">Exp.</th> </tr> </thead> <tbody> <tr> <td>Andy Carver</td> <td>Asst. Varsity Boys Basketball Coach</td> <td>.10</td> <td>9</td> </tr> <tr> <td>Todd Kehres</td> <td>Reserve Boys Basketball Coach</td> <td>.10</td> <td>20</td> </tr> <tr> <td>Justin Schroeder</td> <td>9th Grade Boys Basketball Coach</td> <td>.07</td> <td>0</td> </tr> <tr> <td>Kevin Calver</td> <td>8th Grade Boys Basketball Coach</td> <td>.06</td> <td>9</td> </tr> <tr> <td>Amy Bogner</td> <td>Reserve Girls Basketball Coach</td> <td>.10</td> <td>5</td> </tr> <tr> <td>Scott Gurney</td> <td>8th Grade Girls Basketball Coach</td> <td>.06</td> <td>6</td> </tr> </tbody> </table> <p>6.7. Adopting the following resolution: WHEREAS, this Board has posted the position of: Reserve Cheerleading Coach - Winter 7th Grade Boys Basketball Coach 7th/8th Grade Cheerleading Coach - Winter Asst. Varsity Girls Basketball Coach 7th Grade Girls Basketball Coach</p> <p>as being available to certified employees of this district and no such employees who are satisfactory to the Board have applied for this position, and WHEREAS, this Board has advertised the position as being available to certified individuals not employed by this district and no such individuals satisfactory to this Board have applied for the position,</p>	Name	Supplemental Contact	Index	Exp.	Andy Carver	Asst. Varsity Boys Basketball Coach	.10	9	Todd Kehres	Reserve Boys Basketball Coach	.10	20	Justin Schroeder	9th Grade Boys Basketball Coach	.07	0	Kevin Calver	8th Grade Boys Basketball Coach	.06	9	Amy Bogner	Reserve Girls Basketball Coach	.10	5	Scott Gurney	8th Grade Girls Basketball Coach	.06	6
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Motion 55-16 Continued

non-certified individuals who are qualified in accordance with the rules of the State Department of Education to direct, supervise or coach pupil activity programs are hereby employed on a supplemental contract for the 2016-2017 school year as:

Name	Position	Index	Exp.
Nicole Hoffman	Reserve Cheerleading Coach - Winter	.03	6
Paul Lewis	7th Grade Boys Basketball Coach	.06	0
Mattie McPherson	7th/8th Grade Cheerleading Coach - Winter	.02	1
Nancy Winston	Asst. Varsity Girls Basketball Coach	.10	19
Richard Hostetler	7th Grade Girls Basketball Coach	.06	19

THEREFORE, BE IT RESOLVED THAT: the above individuals will be employed pending completion of requirements

- 6.8. Correcting the supplemental index for Alex Osborne, Assistant 7/8th Grade Wrestling coach from an index of .05 to .04, 0 experience, salary according to schedule
- 6.9. Employing the following certified staff member through MOESC/Renhill, salary according to schedule for the 2016-2017 school year:
 - 6.8.1 Jan Wade, Title Teacher, 28 hours per week, \$23 per hour, 5/5 hrs/day, 2 days/week at St Mary's school to be paid from Auxiliary Service or St Mary's Title I funds as available.
- 6.10. Accepting the services of school volunteers for the 2016-2017 school year:

Vote Yes; Mr. Fisher, Mr. Terman, Mrs. Friebel, Mr. Rose and Mrs. White

7. Routine:

7.1 The Legislative Liaison did not report

56-16

A motion was made by Mr. Rose and seconded by Mr. Terman to approve the Superintendent's recommendations for the following item:

7.2 Approving Friday, May 26, 2017 at 7:00 pm as the graduation date & time for the 2016-2017 Senior Class.

Vote Yes; Mr. Rose, Mr. Fisher, Mr. Terman, Mrs. Friebel and Mrs. White.

8. Old Business:

57-16

A motion was made by Mr. Rose and seconded by Mr. Fisher to approve the Superintendent's recommendations for the following items:

- 8.1 Approving the Athletic Training Services agreement with Ohio Health
- 8.2 Approving the High school Art/Choir Field Trip to New York City, April 6-9, 2017.

Vote Yes; Mrs. Friebel, Mr. Rose, Mr. Fisher, Mr. Terman and Mrs. White.

9. New Business:

- 9.1 Mr. Gies and Mr. Tarvin discussed the proposed FCCLA field trip to Columbus, Ohio on April 26-28, 2017.
- 9.2 Policy IGDJ-R-1 Interscholastic Athletics was placed on review for approval at the next regular board meeting. Mr. Tarvin & Mr. Gies discussed the policy briefly.

58-16

A motion was made by Mr. Rose and seconded by Mrs. Friebel to approve the Superintendent's recommendations for the following items:

- 9.3 Approving early graduation for Collin Randolph, to graduate in 2018 rather than in 2019
- 9.4 Approve continued membership in OSBA Policy Service at an annual cost of \$1,550/year. The cost is the same as last year.
- 9.5 Accept donation of a softball press box from the Athletic Boosters
- 9.6 Approve purchase of Flood insurance for the following locations:
 - 9.6.1. Storage Shed \$5300 contents subject to \$2000 deductible for \$410/yr. This is an increase of \$16 from last year's premium of \$394.
 - 9.6.2. SE Ticket Booth \$10,500, contents subject to \$2000 deductible for \$560/yr. This is an increase of \$67 from last year's premium of \$493.
- 9.7 Approve 2017 Health Insurance rates of \$663.8 Single / \$1812.18 Family for the Traditional Plan including 10 % surcharge; and \$566.50 Single / \$1546.53 Family for the Common PlanA

Correct Supplemental Index: A. Osborne

Employ Through MOESC/Renhill: J. Wade

Accept Services of School Volunteers

Approving Graduation Date for 2016-2017 Senior Class

Approve Athletic Training Services Agreement

Approve HS Art/Choir Field Trip

Approve Early Graduation: C. Randolph

Approve Purchase of Flood Insurance

Approve 2017 Health Insurance Rates

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<p>Board/Admin. Staff Retreat: November 10, 2016</p>	<p><i>Motion 58-16 Continued</i> from the Wyandot Crawford Consortium. These rates are effective January 1, 2017, to be deducted beginning in December 2016. They represent an increase of 4.8% from the current year Vote Yes; Mr. Terman, Mrs. Friebel, Mr. Rose, Mr. Fisher and Mrs. White</p> <p>10. <u>Other Non Agenda Items:</u></p> <p>10.1 The Curriculum Update, originally item 5.2 was presented by Mr. Walker. He introduced the Dixie Dames; Alexis Jones, Karli Ingle, Sidney Conn and Savannah Howard. They presented a program of barbershop harmony selections from the program they will be giving at Capital Conference this year.</p> <p>10.2 It was noted that the Board/Administrative Staff retreat will be held on November 10, 2016 at Shelby High School in the lecture hall from 6:00 – 8:00 pm.</p> <p>11. <u>Executive Session:</u> A motion was made by Mr. Rose at 7:51 pm and seconded by Mrs. Friebel to move into executive session for the purpose of discussing the appointment, employment, dismissal, discipline, promotion, demotion or compensation of school employees or regulated individuals, or the investigation of complaints against a public employee or regulated individual unless such person requests a public hearing.</p> <p>Vote Yes; Mr. Fisher, Mr. Terman, Mrs. Friebel, Mr. Rose and Mrs. White</p> <p>Mr. Fisher left the meeting at 8:33pm.</p> <p>A motion was made by Mrs. Friebel at 8:47 pm and seconded by Mr. Rose to adjourn the executive session. Vote Yes; Mrs. Friebel, Mr. Rose, Mr. Terman and Mrs. White</p> <p>12. <u>Adjournment:</u> A motion to adjourn the meeting was made by Mrs. Friebel at 8:47 p.m. and seconded by Mr. Rose Vote Yes; Mrs. Friebel, Mr. Rose, Mr. Terman and Mrs. White</p> <p style="text-align: center;">_____ Lorie White, Board President</p> <p style="text-align: center;">_____ Elizabeth Anatra, Treasurer</p>
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