

**RECORD OF PROCEEDINGS**  
**Regular Meeting**  
**March 21, 2016**

<p>Approved Minutes: February 15, 2015</p> <p>Accept Donations and Grants</p> <p>Discuss Audit</p>	<p>The Shelby City Schools, Board of Education met in regular session on Monday March 21, 2016 at 7:00 p.m. in the Lecture Hall, Shelby Senior High School, 1 Whippet Way, Shelby Ohio.</p> <p>1.1 The meeting opened with the Pledge of Allegiance to the Flag.</p> <p>1.2 The following board members were present; Lorie White, Lynn Friebel, Mark Fisher, Randy Terman and Scott Rose. Administrative personnel present included Tim Tarvin, Superintendent and Elizabeth Anatra, Treasurer.</p> <p>1.3 Members recited the Shelby City School Vision Statement.</p> <p>2. Mrs. White advised those present that anyone wishing to address the Shelby City Board of Education on school matters may do so by being recognized by the chairperson. Persons are requested to identify themselves and give their address before speaking. A maximum of thirty minutes is established for public input. If there are several speakers, each one should be concise and limit remarks to three minutes.</p> <p>2.1 No visitors were recognized.</p> <p>2.1.1 A request was made that anyone wishing to comment on any agenda item notify the president so that an opportunity to speak on the item during discussion could be given. There were no requests to speak.</p> <p>2.1.2 A request was also made that anyone wishing to comment or make suggestions on items not on the agenda notify the president so that a time now or later in the agenda could be assigned for discussion. There were no requests to speak.</p> <p>2.2 Additions or corrections to the agenda were requested. Mr. Tarvin noted the addition of several volunteers and circulated an exhibit with those individuals added to the list sent previously.</p> <p><b>3. <u>Approve Minutes and Financial Reports</u></b></p> <p style="text-align: center;"><b>15-16</b></p> <p>A motion was made by Mr. Rose and seconded by Mrs. Friebel to approve the Treasurer's recommendations for the following items:</p> <p>3.1. Approving the minutes of the regular meeting on February 15, 2016 and the</p> <p>3.2. Approving Financial Reports for February 2016.</p> <p>3.3. Accept amounts and rates from the county Auditor</p> <p>3.4 Authorize the treasurer to close Civista Bank Certificates #41850, #595348 and #59900 and deposit the proceeds into the Richland Bank operating account.</p> <p>3.5 Donations and grants, accepting with thanks the following:</p> <p>3.5.1 \$599.32 donation from the Shelby Alumni Association to be used for the purchase of Literature books</p> <p>3.5.2 Donation of balls valued at \$1,200 from Hedstrom Ball Bounce and Sport in the memory of Dean Stroup</p> <p>3.5.3 Donation of furniture from School Specialty for Shelby City Schools Little Whippets Preschool, valued at \$4,000.</p> <p>3.5.4 \$1,900 from the Shelby Alumni Association for purchase of a Sousaphone</p> <p>Vote Yes; Mrs. Friebel, Mr. Rose, Mr. Fisher, Mr. Terman and Mrs. White.</p> <p><b>4. <u>Financial Information</u></b></p> <p>4.1 Mrs. Anatra updated the board on the recently completed audit. She explained that the process resulted in a clean audit with no comments or citations. It was also noted that this is the last audit with the Ohio Auditor of State team, a new audit team will be chosen for the fiscal Year 2016 audit.</p> <p><b>5. <u>Superintendent's Report</u></b></p> <p>5.1 Student Council members Katie Foster, Seth Wasilewski and Alex Moore reported on recent activities including elections for officers, eight grade meetings and student exchange plans with Clearfork.</p> <p>5.2 Mr. Tarvin introduced teachers Paulette Ream, Kelsey Fuller and Tracy Mathys who updated the board on Technology in the Classroom. The teachers explained the mission of the technology initiative, which is optimal learning beyond a textbook. The focus of the program is on face to face instruction. Student modules and initiatives including blended learning and student centered learning were discussed.</p>
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<p><b>6. <u>Personnel:</u></b></p> <p style="text-align: center;"><b>16-16</b></p> <p>A motion was made by Mr. Rose seconded by Mrs. Friebel to approve the Superintendent’s recommendations for the following item:</p> <ul style="list-style-type: none"> <li>6.1. Accepting the resignation for retirement purposes of Connie Dietz, Bus Driver, effective June 30, 2016. Mrs. Dietz is retiring with 30 years experience (all years at Shelby Schools).</li> <li>6.2. Employ Whitney Collins as a 3<sup>rd</sup> Grade Teacher; BA, 2 years experience; at Auburn Elementary. This is a one year contract effective for the 2016-17 school year, salary according to schedule. The offer is pending proper certification and background check.</li> <li>6.3. Employ the following at St Mary’s School through MOESC pending proper certification of credentials and background check:             <ul style="list-style-type: none"> <li>6.3.1 Janice Wade for Title I Services at a rate of \$23/hour for 5 hours per day through the end of the current school year.</li> <li>6.3.2 Stephen Thomas, Counselor at a rate of \$25/hour for 11 three hour days through the end of the current school year.</li> </ul> </li> <li>6.4. Employ Rachelle Wirick at Shelby High School through MOESC/Renhill as a Highly Qualified Aide at a rate of \$12.52 per hour for 5 hours per day beginning on the date that Certification is presented and continuing through the end of the current school year.</li> <li>6.5. Extending the following supplemental contracts for the 2015-2016 school year:             <table border="1" style="width: 100%; margin-top: 5px; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Name</th> <th style="text-align: left;">Supplemental Contact</th> <th style="text-align: left;">Index</th> <th style="text-align: left;">Exp.</th> </tr> </thead> <tbody> <tr> <td>Scott Gurney</td> <td>Asst. Girls Softball Coach</td> <td>.06</td> <td>1</td> </tr> </tbody> </table> <p>pending completion of requirements and formation of a team</p> </li> <li>6.6. Adopting the following resolution:              WHEREAS, this Board has posted the positions of:  <div style="text-align: center; margin-left: 100px;">Reserve Girls Softball Coach</div> <p>as being available to certified employees of this district and no such employees who are satisfactory to the Board have applied for these positions, and              WHEREAS, this Board has advertised the positions as being available to certified individuals not employed by this district and no such individuals satisfactory to this Board have applied for the position, non-certified individuals who are qualified in accordance with the rules of the State Department of Education to direct, supervise or coach pupil activity programs are hereby employed on a supplemental contract for the 2015-2016 school year as:</p> <table border="1" style="width: 100%; margin-top: 5px; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Name</th> <th style="text-align: left;">Position</th> <th style="text-align: left;">Index</th> <th style="text-align: left;">Exp.</th> </tr> </thead> <tbody> <tr> <td>Doug Lewis</td> <td>Reserve Girls Softball Coach</td> <td>.06</td> <td>19</td> </tr> </tbody> </table> <p>THEREFORE, BE IT RESOLVED THAT: the above individuals will be employed pending completion of requirements and pending formation of a team.</p> </li> <li>6.7. Accepting the services of school volunteers for the 2015-2016 school year              Vote Yes; Mr. Fisher, Mr. Terman, Mrs. Friebel, Mr. Rose and Mrs. White</li> </ul> <p><b>7. <u>Routine:</u></b></p> <ul style="list-style-type: none"> <li>7.1 The Legislative Liaison did not report</li> </ul> <p><b>8. <u>Old Business</u></b></p> <p style="text-align: center;"><b>17-16</b></p> <p>A motion was made by Mr. Rose and seconded by Mrs. Friebel to approve the Superintendent’s recommendations for the following items:</p> <ul style="list-style-type: none"> <li>8.1. Approve the following policies:              JECBB Admission of Inter district Transfer Students              IGCG Preschool Program</li> <li>8.2. Approve 2017-2018 school calendar options</li> <li>8.3. Approve revised Sr. High fees for the 2016-2017 school year</li> <li>8.4. Approve the 8th Grade field trip to Washington D.C. May 18-21, 2016.</li> </ul> <p>After some discussion a motion was made by Mr. Terman and seconded by Mrs. Friebel to separate item 8.2, School Calendar Options for purposes of discussion and vote.              Vote Yes: Mr. Terman, Mrs. Friebel, Mrs. White              Vote No; Mr. Fisher and Mr. Rose</p>	Name	Supplemental Contact	Index	Exp.	Scott Gurney	Asst. Girls Softball Coach	.06	1	Name	Position	Index	Exp.	Doug Lewis	Reserve Girls Softball Coach	.06	19	<p>Accept Retirement: C. Dietz</p> <p>Employ: W. Collins</p> <p>Employ Through MOESC: J. Wade S. Thomas</p> <p>Employ Through Renhill: R. Wirick</p> <p>Extend Supplemental Contracts</p> <p>Approve Policies: JECBB IGCG</p> <p>Approve School Calendar Options</p> <p>Approve Revised Sr. High Fees</p> <p>Approve 8th Grade Field Trip</p>
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**18-16**

A motion was made by Mr. Rose and seconded by Mrs. Friebel to approve item 8.2, School Calendar Options.

During discussion Mr. Terman explained his concerns about a start date as early as August 21<sup>st</sup> as called for by Calendar C of the options presented. Following some further discussion a vote was taken.

Vote Yes; Mr. Fisher, Mrs. Friebel, Mr. Rose and Mrs. White

Vote No; Mr. Terman

The discussion returned to the previous motion 17-16, items 8.1, 8.3 and 8.4. Mr. Tarvin reviewed the policies in item 8.1 noting that preschool is not a new service in the district.

Jeff Eichorn, Shelby Middle School Principal updated the group on final plans for the 8<sup>th</sup> Grade Field Trip.

Vote Yes on items 8.1, 8.3 and 8.4; Mr. Fisher, Mr. Terman, Mrs. Friebel, Mr. Rose and Mrs. White.

**9. New Business:**

**19-16**

A motion was made by Mr. Rose and seconded by Mrs. Friebel to approve the Superintendent's recommendations for the following item:

9.1 Approve membership in the Sandusky Bay Conference; becoming effective in the 2017-2018 school year.

Mr. Tarvin and John Gies, Shelby High School Principal briefly reviewed the process that led to the Superintendent's recommendation. Mr. Rose, Mrs. White and the other board members thanked everyone involved in the league process, especially Mr. Gies and Pat Lewis, district athletic director for their efforts.

Vote Yes; Mr. Rose, Mr. Fisher, Mr. Terman, Mrs. Friebel and Mrs. White

**10. Other Non Agenda Items:** None

**11. Executive Session**

A motion was made by Mr. Rose, seconded by Mrs. Friebel at 8:13 p.m. to move into executive session for the purpose of discussing the appointment, employment, dismissal, discipline, promotion, demotion or compensation of school employees or regulated individuals, or the investigation of complaints against a public employee or regulated individual unless such person requests a public hearing

Vote Yes; Mr. Rose, Mrs. Friebel, Mr. Fisher, Mr. Terman and Mrs. White

A motion to adjourn the executive session was made by Mr. Rose and seconded by Mrs. Friebel at 9:00 p.m.

Vote Yes; Mr. Rose, Mrs. Friebel, Mr. Fisher, Mr. Terman and Mrs. White

**12. Adjournment:**

A motion to adjourn the meeting was made by Mr. Rose at 9:01 p.m. and seconded by Mrs. Friebel.

Vote Yes; Mr. Terman, Mr. Fisher, Mr. Rose, Mrs. Friebel and Mrs. White

Approve  
Membership in  
Sandusky Bay  
Conference

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Lorie White, Board President

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Elizabeth Anatra, Treasurer